GUIDELINES FOR CONDUCTING CATEGORY-B ADMISSIONS (MANAGEMENT SEATS) IN PRIVATE UNAIDED NON MINORITY/MINORITY ENGINEERING AND PHARMACY COLLEGES FOR THE ACADEMIC YEAR 2014-15


The managements of the colleges are further directed that they shall follow the operating guidelines for filling up category-B seats as detailed below.

Admission Criteria:

i. The institutions that are approved by All India Council for Technical Education and permitted to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% marks in the prescribed group subjects or 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.

ii. The remaining seats shall be filled on merit basis with candidates including from other States and Union territories who have secured rank at JEE (Mains) and secured not less than 45% of marks in the prescribed group subjects in the qualifying examination.

iii. The seats remaining unfilled from the above shall be filled with eligible candidates, who have qualified the EAMCET examination on merit basis following eligibility criteria laid in rule (4) of G.O’s.74 & 75.

iv. Thereafter, if any seats still remain unfilled such seats may be filled on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together/ aggregate marks in the qualifying examinations, as prescribed.

Admission Procedure:

(i) State Council shall set up a web portal which will act as a "Single Window for Category ‘B’ seats" for both the Colleges and the Students for filling up of the "Category B" seats. The web portal will be activated by Center for Good Governance W.e.f 23rd Aug. 2014.

(ii) Each college will be provided a Unique ID and password to port its data relating to the category ‘B’ seats in the said portal.

(iii) Subsequently, all colleges will be provided with a digital signature to ensure secure access of their operations.
(iv) The colleges shall port all the relevant data regarding the Category "B" seats, branch wise and shall notify the details of courses offered with intakes, schedule of admissions(date wise), registration fee for the application, website of the college, minority or nonminority status in leading news dailies one in each language i.e., English, Telugu & Urdu & which will also be uploaded on the web portal hosted by the Competent Authority.

(v) Once the data is finally entered by the managements no change shall be permitted.

(vi) The web portal shall provide the students, the facility for making online applications for the Category 'B' seats. A printable/recordable electronic acknowledgement shall be provided to the student on successful uploading of his online application. This will dispense with the need for the student to physically visit each and every college besides ushering in transparency.

"The students shall also be provided an option to submit applications in person at the college and in such cases also acknowledgement of receipt of application shall be issued by the management".

(vii) The Competent Authority will suggest a time schedule with dates for such notification to enable the students to opt for category 'B' seats uniformly across the state. All admissions to the category 'B' seats will be completed during the suggested time period. (please visit www.apsche.org for information).

(viii) On the dates as suggested by the Competent Authority, the web portal will be opened for all students desirous of seeking admissions to Category 'B' Seats in all Private Un-Aided Professional colleges in the State.

(ix) Candidates can apply to colleges of their choice by visiting the portal only during the suggested dates by the Competent Authority.

(x) A candidate can select any of the college/colleges and apply online or in person for seeking admissions to Category 'B' seats of college/colleges after paying the requisite registration fees as notified by the college.

(xi) The candidate can also give his order of preference for admission to a college by giving the order of preference among the courses offered by the college in the application form. Only one form needs to be filled for a college regardless of the number of options.

(xii) The candidate can apply for more than one college by visiting the respective website of colleges and apply online or in person after paying the registration fees specified for each college.

(xiii) No new application will be accepted after the closing date of admissions to the college.

(xiv) The Management of the college will solely upload the data of both applications received online and in person and a combined list of such applications shall be prepared and administer the selection process as per the admission procedure specified. Each college will be permitted to download the said data of the applications received, after the closing date as suggested by the Competent Authority.

(xv) Thereafter, the college can at its option use the online merit generation facility available on the web portal. The merit list generated will be in order of NRI quota (if available), JEE - (Main) rankers, EAMCET rankers & qualifying examination in order of merit as prescribed in Rule 6 (ii) (1) of these rules.
(xvi) The selection of candidates will be done by the college managements themselves, as per the merit of the candidates **in the merit list**. *"The management of the college has an option to call upon the selected candidates for admission to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority".*

(xvii) The selection list, after selection process is completed by the management of respective colleges as per the prescribed norms will be uploaded by the managements on the web portal and be transmitted online to the Competent Authority.

(xviii) The Competent Authority will verify the **selection lists** and validate the same with reference to the G.O.s and the procedure prescribed through an online cross verification procedure based on applications received by a college.

(xix) The Competent Authority shall approve the validated list if found tallying by the cross validation process or reject the lists if found to be at variance to the rules and procedures prescribed, and communicate the same to the concerned colleges for compliance.

(xx) In case of unfilled seats if any, the concerned colleges will **admit candidates from out of the left over candidates in the selection list**. After completion of the admission process, the college managements will forward the applications and **list of admitted candidates for approval** by the Competent Authority as per the prescribed schedule.

(xxi) Applications of candidates not fulfilling the required conditions during the online cross validation of the list by the Competent Authority will summarily be rejected.

(xxii) The Management shall collect the Tuition fee as prescribed by the Government for category 'B' seats and any excess fee collected will amount to capitation fee and managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983. Any complaint/appeal in this regard shall be made to the Admission and Fee Regulatory Committee (AFRC).

**Note:**


2. The managements of colleges shall comply with the above instructions and failure in implementing the same shall entail to withdrawal of Government permission, university affiliation and AICTE approval.

Dated: 20.08.2014

SECRETARY
APSCHE

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